**Education**

Expected in 04/2025 **Diploma in Business Accounting**

**Centennial College**

2022 **+2 in Management Stream**

**Pinnacle Academy**

**Professional Summary**

Experienced professional skilled in handling inventory, ensuring orders are correct, and delivering great customer service. I'm good at knowing our products, paying attention to details, and keeping the store tidy. I'm flexible and work well in a team, making sure things run smoothly and follow the rules.

**Skills**

|  |  |
| --- | --- |
| * Customer Service Skills * Inventory Management * Adaptability | * Organizational Skills * Product Knowledge * Attention to Detail |

**Work Experience**

01/ 2024 to 04/2024 **Ecommerce Store Associate**

**Walmart Supercenter –** *3600 Major MacKenzie Dr W, Vaughan, ON*

* In charge of giving great customer service, helping shoppers, and answering questions to make sure customers have a good time in the store.
* Responsible for working the cash register, handling money, and making sure the shelves are stocked and organized.
* Tasked with setting up product displays, restocking shelves, and keeping the store clean and tidy.
* Responsible for helping figure out what products are popular and coming up with ideas to sell more.
* Works together with coworkers and managers to reach store goals and make sure customers are happy.

03/2022 to 10/2023 **Store Clerk**

**Mega Mart Pvt. Ltd. –** *Lalitpur, Nepal*

* Managed customer inquiries and helped ensure a positive shopping experience.
* Handled transactions, operated cash registers, and maintained accurate inventory records.
* Maintained product displays, restocked shelves, and ensured a clean store environment.
* Assisted in identifying popular products and suggesting strategies to improve sales.
* Collaborated with colleagues and supervisors to meet store objectives and satisfy customer needs.
* Responsible for organizing merchandise deliveries and ensuring products are stocked efficiently.
* Assisted in implementing store promotions and markdowns to attract customers and boost sales.

**Availability**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Sunday** | **Monday** | **Tuesday** | **Wednesday** | **Thursday** | **Friday** | **Saturday** |
| *Morning, day, and night Shifts (Available full day)* | *Available for evening and night shifts* | *Morning, day and night Shifts (Available full day)* | *Morning, day and night Shifts (Available full day)* | *Available for evening and night shifts* | *Morning, day and night Shifts (Available full day)* | *Morning, day and night Shifts (Available full day)* |

**References**

* *Surendra Sapkota (Walmart Manager)-* [*Surendra.sapk@gmail.com*](mailto:Surendra.sapk@gmail.com)*, (647) 760-8139*
* *Rose Shree Dahal (Walmart Collogue)-* [*Rozdahal5@gmail.com*](mailto:Rozdahal5@gmail.com)*, (437) 933-9745*
* *Xiaoqing Mao (College Professor)-* [*xmao2@my.centennialcollege.ca*](mailto:xmao2@my.centennialcollege.ca)